

**TOWN OF BLACKFALDS**  
**Family & Community Support Services (FCSS)**  
Tayles Board Room – Civic Cultural Center – 5018 Waghorn Street  
Thursday, January 8 at 7:00 p.m.

## **AGENDA**

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1. **WELCOME AND CALL TO ORDER**

- 1.1 Welcome to the Family & Community Support Services Board Meeting – January 8, 2026
- 1.2 Call to Order
- 1.3 Approval of Agenda  
Any Additions or Deletions  
Consensus Approval of Agenda for January 8, 2026

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**LAND ACKNOWLEDGEMENT**

*In the spirit of Truth and Reconciliation, the Town of Blackfalds acknowledges that we are on Treaty 6 territory, the ancestral lands of Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, Inuit, and non-status peoples whose footsteps have marked these lands since time immemorial.*

*We recognize the inherent relationships Indigenous communities have with this land and its creatures and commit to supporting reconciliation and healing. We honour the resilience, culture, and contributions of Indigenous peoples, past and present.*

*As we gather, we pledge to listen, learn, and take meaningful action toward a future based on mutual respect and understanding as we continue on our journey of truth and healing. We recognize that reconciliation is not a single act but a lifelong journey—one that requires accountability, humility, and the centering of Indigenous voices.*

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2. **PRESENTATIONS**

None

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3. **BUSINESS**

- 4.1 Introduction and Welcome of New Board Member- Verbal
- 4.2 Appointment of Chair and Vice-Chair
- 4.3 Approval of Minutes from November 20, 2025
- 4.4 Social Services Framework
- 4.5 AG Society Report- Verbal Update
- 4.6 FCSS Managers Report – Verbal Update
- 4.7 Volunteer Programmer Report –December
- 4.8 Community Support Programmer Report –December
- 4.9 Youth Programmer Report –December
- 4.10 FCSS Client Statistics –December

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4. **CONFIDENTIAL**

None

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5. **ADJOURNMENT**

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### **4.2 BUSINESS**

**MEMO TO: FCSS BOARD**

**FROM: SAWYER HICK  
FCSS MANAGER**

**ISSUE: ELECTIONS OF BOARD OFFICERS**

#### **BACKGROUND:**

Blackfalds and District Family and Community Support Services (FCSS) operates as a collaborative partnership between the Town of Blackfalds and the Government of Alberta, focused on strengthening the social well-being of individuals, families, the community, and the surrounding district.

Funding for FCSS is jointly provided by the provincial Ministry of Community and Social Services and the municipality. Under the provincial funding model, Alberta contributes 80% of program costs while the municipality supplies the remaining 20%. Blackfalds Council places a high value on preventative social programming and frequently invests beyond the required municipal share.

The Blackfalds and District FCSS Board, established under Bylaw 1221/18, serves as an advisory body to Council. With support from Administration, the Board offers recommendations related to direct service delivery, including programming, policy development, volunteer recognition, annual budgeting, partnership development, and funding allocations for other preventative service providers. Board decisions and recommendations are guided by the findings and priorities outlined in the community's current Social Needs Assessment and Master Plan.

#### **ROLES OF BOARD OFFICERS:**

The Chairperson is the member elected from among the members of the committee to preside over all meetings of the FCSS Board.

The Vice-Chairperson will preside at meetings that the Chairperson is absent from.

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**4.4 BUSINESS**

**MEMO TO: FCSS BOARD**

**FROM: SAWYER HICK  
FCSS MANAGER**

**ISSUE: SOCIAL SERVICES FRAMEWORK**

**BACKGROUND:**

Administration has discussed introducing framework policies across all divisions. These policies outline the key expectations, guiding principles, and decision-making parameters that shape how each division operates. By establishing this high-level direction, we create a consistent foundation that supports effective, efficient, and well-coordinated management practices. This Policy will ensure that Social Services policies and procedures are aligned with our broader organizational priorities and values.

**DISCUSSION:**

A draft copy of the Social Services Framework Policy is attached for your review. The goal is to provide a Social Services Framework that is inclusive, accessible and fosters an environment that builds community capacity, strengthens protective factors, reduces barriers, while also ensuring programs and services align with provincial legislation and community priorities.