

TOWN OF BLACKFALDS RECREATION, CULTURE & PARKS BOARD

Tayles Board Room – Civic Cultural Center – 5018 Waghorn Street
Wednesday, April 3, 2024 at 6:30 p.m.

AGENDA

1. WELCOME AND CALL TO ORDER

- 1.1 Welcome to the Recreation, Culture and Parks Board Meeting – March 6, 2024
 - 1.2 Call to Order
 - 1.3 Approval of Agenda
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2. LAND ACKNOWLEDGEMENT

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Recreation, Culture and Parks Board acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footprints have marked these lands for centuries.
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3. PRESENTATIONS

None

4. BUSINESS

- 4.1 Approval of Minutes from March 6, 2024
 - 4.2 Projects Update
 - 4.3 Abbey Centre Update
 - 4.4 Parks & Facilities Update
 - 4.5 May Meeting Date
-

5. CONFIDENTIAL

None

6. ADJOURNMENT

MINUTES

MEMBERS PRESENT

Laura Svab, Town of Blackfalds Councillor
Marina Appel, Town of Blackfalds Councillor
Dwayne West, Lacombe County Representative
Jill Bried, Public at Large
Trent Kroetsch, Public at Large
Kristy Lawrence, Public at Large
Kayla Marquis, Public at Large
Louise Rellis, Public at Large

OTHERS ATTENDING

Rick Kreklewich, Director of Community Services
Carol Simpson, Abbey Centre General Manager
Jeff Heindel, Parks and Facilities Manager

REGRETS

WELCOME AND CALL TO ORDER

Jill Bried welcomed all attending and called the Recreation, Culture and Parks Board Meeting to order at 6:32 pm.

Member Kroetsch moved That the Recreation, Culture and Parks Board approve the Agenda as presented.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

PRESENTATIONS

None

BUSINESS

Minutes

Member Svab moved That the Recreation, Culture and Parks Board recommends that Council adopt the Minutes from February 7, 2024 as amended.

CARRIED UNANIMOUSLY

Community Initiatives Grant – Blackfalds Fibre Arts Collective

The Recreation, Culture and Parks Board reviewed the Community Initiatives Grant request provided by the Blackfalds Fibre Arts Collective.

MINUTES

Member Rellis moved That the Recreation, Culture and Parks Board recommend to Council to consider the Community Initiatives Grant request for \$2,904 from the Blackfalds Fibre Arts Collective.

CARRIED

Community Initiatives Grant – Blackfalds Seniors Club

The Recreation, Culture and Parks Board reviewed the Community Initiatives Grant request provided by the Blackfalds Seniors Club.

Member Rellis moved That the Recreation, Culture and Parks Board recommend to Council to consider the Community Initiatives Grant request for \$1,000 from the Blackfalds Seniors Club.

CARRIED UNANIMOUSLY

Community Initiatives Grant – Seehadareh Association

The Recreation, Culture and Parks Board reviewed the Community Initiatives Grant request provided by the Seehadareh Association.

Member Kroetsch moved That the Recreation, Culture and Parks Board request further information from the Seehadareh Association regarding details of their program/event.

CARRIED UNANIMOUSLY

Abbey Centre 10 Year Anniversary Events

Manager Simpson provided an itinerary of the events surrounding the Abbey Centre's 10 year anniversary.

- Activities are being provided at various times throughout the day.
- Taekwondo requires pre-registration for their activity, all other activities do not require any registration. All activities are free of charge.
- Giveaways will be provided each day.
- Easter holidays are on that weekend so the Friday has limited operating hours.
- Free cake and coffee on the Thursday, 2:30 to 4:30 pm.

Abbey Centre Update

- Manager Simpson reviewed the monthly highlights

Parks and Facilities Update

- Manager Heindel reviewed the monthly highlights

MINUTES

The Recreation, Parks and Culture Board received the items as information.

Chair Bried adjourned the Recreation, Culture & Parks Board Meeting at 7:43 p.m.

Jill Bried, Chair

Rick Kreklewich, Director of Community Services

MEETING DATE: April 3, 2024
PREPARED BY: Rick Kreklewich, Director of Community Services
PRESENTED BY: Rick Kreklewich, Director of Community Services
SUBJECT: **Projects Update**

BACKGROUND

Community Services have a number of projects that we are working on this Spring/Summer. The following is the status update of each project.

Disc Golf Course – The course designers, Optimist Club representatives and Administration will be touring an area for the proposed course in mid-April. The course is being proposed to start at the Abbey Centre site then head north to Diamond 5. From Diamond 5 the course would continue in what we refer to as Riser Park and then head southeast to the Community Centre. Signage would include a map of the course via a QR code. Programming suggestions include establishing a drop-in time so people can play together. Also a disc sign out would be located at the Abbey Centre. Some places also include an area to return lost discs.

Football Field & Walking Trails – The Town has tendered the Secondary Campus football field along with the walking trails in that area as previously discussed in our meetings. The walking trails will head south from Womacks Road between the Bike Skills Park and the Optimists All Wheel Park. The trail would continue down past the football field to Duncan Avenue. From Duncan Avenue the trail would head south just west of the Sterling Industries Sports Park parking lot, meander past the playground and connect to existing trails by Diamond 4 and eventually to the Denise Nielsen Memorial Park by the Wadey Centre. This tender will also be included as part of the Leung Road upgrades.

Arena Parking Options – Stantec has provided options for additional arena parking on March 7th. They are making minor amendments and providing pros and cons for each option.

Campground Upgrades – Stantec is still in the design stage with this project. We are hoping to have layouts provided to us in Spring/Summer to review.

DISCUSSION

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

N/A

ALTERNATIVES

N/A

ATTACHMENTS

N/A

MEETING DATE: April 3, 2024
PREPARED BY: Carol Simpson, Abbey Centre General Manager
PRESENTED BY: Carol Simpson, Abbey Centre General Manager
SUBJECT: **Abbey Centre Update**

BACKGROUND

- At the March meeting the questions was raised about the eligibility of Camp Curious for Jumpstart funding. To be eligible for funding the camp has to be sports related with a Coach/Instructor present and the program should be 5 days/5 hours/5 sessions and all approvals are subject to available funding and at the discretion of the Regional Manager.
- Two sets of weights and racks have been purchased and installed in Fitness Studio 1. These will help support fitness classes and free up weights in the Fitness Centre.
- A new Zebra membership card printer has been installed at Guest Services which replaces the very unreliable Badgy printers and allows for onsite gift card printing.
- We have commenced utilizing Blackfalds Connect as a mechanism to have targeted messaging regarding items that directly impact a specific user group.
- The Alberta Indoor Rowing Championships was held at the Abbey Centre on March 9 hosted by the Central Alberta Rowing Club with the highest amount of attendees ever. They have already booked for next year and have held it at the Abbey each year since 2014.
- The Community Garden registration launched March 15 with online and in-house options being available. There were some learnings (for users and staff) for next year but over all it went very well.
- On March 15 we launched the Camp Curious Champion program which allows low income families to apply to win a complimentary week to Camp Curious. FCSS is assisting us with this program by means of selection criteria, acceptance of applications and screening. Applications are open until April 26.
- The renewed 10-year sponsorship agreement has been completed with the Blackfalds Ag Society for the amphitheater. Work has commenced on sourcing new signage.
- Our new part time Guest Services Rep started March 22, followed by the new Fitness Programmer on Apr 2.
- The Little of This Market Spring Market took place Mar 23 & 24 with over 2300 attendees. Custodial staff was kept very busy keeping the facility tidy and clean.
- A replacement hot water tank (capital project from 2023) was completed mid March so we once again have three operational tanks.
- The new Camp Curious Handbook has been finalized and is available online. This handbook has all of the needed information campers and their parent/guardians will need to have a great camp experience.

- The Centre was very busy the last week of March due to spring break and having all of our anniversary promotions and activities happening as well.
- We have not had an operational washing machine for many weeks as we deal with a very reluctant warranty provider. This has impacted the Fitness Centre and our ability to provide towels for machine cleaning. We hope to have this resolved soon.
- The new Aquatic Programmer starts April 8 with the start up crew to soon follow. 50+ applicants were received for the remaining aquatic positions. Interviews commence soon.

DISCUSSION

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

N/A

ALTERNATIVES

N/A

ATTACHMENTS

N/A

MEETING DATE: April 3, 2024
PREPARED BY: Jeff Heindel, Parks & Facilities Manager
PRESENTED BY: Jeff Heindel, Parks & Facilities Manager
SUBJECT: **Parks & Facilities Update**

BACKGROUND

- We will be receiving the ten skids of Turface for the Sterling Park shale upgrade project later in April. We are planning to start this project as soon as it dries up.
- Hoots has been secured to do the spring tune up at Vesta Energy BSP - goal is to have this work happening in early May with our Parks team and summer staff.
- As of March 26 we have secured 12 of the 13 summer staff with offer letters.
- The ice will be removed from Arena #2 on April 2 to get the dry pad ready for lacrosse and ball hockey.
- Cimco arena plant audit inspected was conducted and a report was provided in mid-March. We will be reviewing the inspection with Cimco staff on April 5th.
- Sterling Industries has supplied us with the signage for the park that will go up in April.
- Minor changes were made to wayfinding signage in Arena 1 to include the concessions in both arenas and the Performance Room.

DISCUSSION

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

N/A

ALTERNATIVES

N/A

ATTACHMENTS

N/A

MEETING DATE: April 3, 2024
PREPARED BY: Rick Kreklewich, Director of Community Services
PRESENTED BY: Rick Kreklewich, Director of Community Services
SUBJECT: **May Meeting Date**

BACKGROUND

Administration is requesting a date change for the May RCP Board Meeting that is currently scheduled for May 1st. No date has been proposed. We will discuss dates at the meeting and choose a date that works best with everyone.

DISCUSSION

N/A

FINANCIAL IMPLICATIONS

N/A

RECOMMENDATION

N/A

ALTERNATIVES

N/A

ATTACHMENTS

N/A