

DATE: June 3, 2025

Attendees:

Regrets:

1. Acceptance of Agenda items

2. Acceptance of the Consented Agenda
 - 2.1 Minutes of the May 6, 2025 meeting
 - 3.2 Administrator's update –
 - 3.3 Programmer's update –
 - 3.4 Statistics for May 2025

3. Old Business:
 - 3.1 The Library Operating Grant- Administrator completed library operating grant and we are waiting to hear back on when/how much we will receive.
 - 3.2 General Personnel Policy Handbook- Update after meeting with Jessica on Thursday.
 - 3.3 Treasurer- Glenda Brown and Administrator have been working together to ensure that information channels between Administrator and the Library Board are open. Discussion regarding information in Treasurer's report.
 - 3.4 CRA account- Administrator not able to apply for CRA account access until the board passes last month's meeting minutes.

4. New Business
 - 4.1 Acceptance of Income Statement, Budget Update & Direct Billy Payments for April
 - 4.2 Library closure for training- staff PRL training in September requires a motion to close the library.
 - 4.3 Further closure for training- Joe is creating a de-escalation session for the staff and a local MMA fighter will donate his time to teach staff self-defense. Not sure when these sessions will be held, but need a motion to close library for these sessions when we know the date.
 - 4.4 Budget discussion-
 - 4.5 Review of General Policy Book-
 - 4.6 Review of Emergency Planning-

5. Board Basics Workshops PLSB –None offered

6. Policies
 - Next policy to be reviewed:

7. Plan of Service –

8. Bylaw – The Town of Blackfalds is reviewing and changing their bylaws in regards to the library. They have passed their changes by the PLSB.

9. Emergency Planning
- Review June 2025

10. Round Table Discussion

11. Adjournment

Next Board Meeting, at 6:30pm

Regrets: