

**1 Call to Order**

**2 Land Acknowledgement**

2.1 We would like to acknowledge that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (Sotie), Blackfoot, Metis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

**3 Adoption of Agenda**

3.1 Agenda for October 12<sup>th</sup>, 2023

**4 Adoption of Minutes**

4.1 Meeting Minutes September 14, 2023

**5 Delegation**

5.1 Tim Moorhouse, Moorhouse & Associates

**6 Business Arising from the Minutes**

**7 Business**

7.1 September Delegation Discussion

**8 Action Correspondence**

**9 Information**

- 9.1 FCSS Managers Report
- 9.2 FCSSAA June Board Meeting Highlights
- 9.3 FCSSAA Annual Conference

**10 Approval of Information Items**

**11 Confidential Matters**

**12 Adjournment**

Next meeting scheduled for November 9<sup>th</sup>, 2023, at 7pm

A Family and Community Support Services regular meeting for the Town of Blackfalds was held on September 14, 2023, at 5018 Waghorn Street in the Tayles Room, commencing at 7:00 p.m.

### **MEMBERS PRESENT**

Jim Sands	Town of Blackfalds Councillor
Rebecca Stendie	Town of Blackfalds Councillor
Dena Thomas	Public at Large, Board Chairperson
Sheila Giffin	Public at Large
Melissa MacLeod	Public at Large – joined the meeting at 7:33 pm
Tennielle Gilchrist	Public at Large
Cliff Soper	County of Lacombe Resident

### **ATTENDING**

Rick Kreklewich	Town of Blackfalds Director of Community Services
Sue Bornn	Town of Blackfalds FCSS Manager
Sue Penner	Town of Blackfalds FCSS Admin Asst

### **REGRETS**

Glenda Brown	Public at Large
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### **OTHERS PRESENT**

Kim Isaak	Town of Blackfalds Chief Administrative Officer
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**1 CALL TO ORDER:** Chair Thomas called the meeting to order at 7:03 p.m.

**2 TREATY SIX LAND ACKNOWLEDGEMENT**  
A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

### **3 ADOPTION OF AGENDA**

**24/23** Member Giffin moved that the Board adopt the September 14, 2023, Agenda with the addition of Item 6.1 Funding Amendment, Budget Adjustment Recommendation.

**CARRIED UNANIMOUSLY**

### **4 ADOPTION OF MINUTES**

**25/23** Member Gilchrist moved to accept the Minutes from July 5<sup>th</sup>, 2023, as presented.

**CARRIED UNANIMOUSLY**

## **5 DELEGATION**

5.1 Louise Rellis, Community Member, Anam Rural Youth Association

The feedback presented included comments surrounding inaccuracies and discrepancies between the surveys and the report, which will be taken into consideration while the Board continues its reviews of the draft Social Needs Assessment.

**26/23** Member Giffin recommended to Council that they adjust the date for the Notice of Motion regarding the 2022 Social Need Assessment from September 26<sup>th</sup> to November 14<sup>th</sup> to allow the FCSS Board the opportunity to review the information provided by Louise Rellis.

**CARRIED UNANIMOUSLY**

## **6 BUSINESS ARISING FROM THE MINUTES**

6.1 Funding Amendment, Budget Adjustment Recommendation

Manager Bornn provided an update regarding the recommendation for grant funding to support the School Social Work Program at the Iron Ridge Junior Campus. The Board's recommendation went in front of Council at the August 8<sup>th</sup>, Regular Council meeting. Council requested further information regarding the allowable expenses and for additional information regarding regional partners and how they operate.

Six regional FCSS responded to the inquiry, shared with all programs operating in the West Central Region, regarding how their FCSS programs operate. Of these FCSS programs only half offer granting programs. Two programs employ counselors to support family wellness in their communities and 2 provide grant programming to their school divisions similar to the way Blackfalds does. The other 2 communities do not provide grant programs or support their schools Family School Liaison programs.

The FCSS Program Consultant that supports Blackfalds was also consulted, confirming that the Family School Liaison program, called the School Social Worker Program in the Wolf Creek Public School Division, is eligible for FCSS funding and is supported by, at minimum, 50% of the FCSS programs in the region.

## **OLD BUSINESS**

None

## **7 BUSINESS**

None

## 8 ACTION CORRESPONDENCE

None

## 9 INFORMATION

9.1 RMA Report on FCSS – presented for information.

### 9.2 FCSS Managers Report

- Manager Bornn reported that the Volunteer Programmer continues to serve as a liaison between the Cheemo Club and the municipality, helping with their bookings.
- o For Culture Days we have chosen to show the movie Bones of Crows on September 20<sup>th</sup> at the More than a Movies Seniors Program and again in the evening for other residents. It is a feature film told through the eyes of Cree Matriarch Aline Spears as she survives a childhood in Canada's residential school system.
- o **Seniors Fall Programming:** Drop-In 50+ Walking Club & Skating, 50+ Yoga, 50+ Chair Yoga, 50+ Fit & Functional classes, monthly More Than a Movie.
- o **2023 Stars of Alberta nominations:** The following 2023 recipients fall within the Stars of Alberta Volunteer Award eligibility criteria and guidelines and their nominations have been put forth:
  - Carol Simpson Volunteer of the Year recipient – Cliff Soper
  - Gloria House Mentor recipient – Robert Saunders
  - Dylan Stork Youth Ambassador recipient – Kayla Letendre
  - Leaders of Tomorrow recipients – Kyle Smith, Jessie Gunsch and Kayla Gutfriend
- o **Community Info Expo:** This year's event will be held on September 13<sup>th</sup> in the Blackfalds Community Centre and give residents an opportunity to meet with various Blackfalds community groups, get information about services, learn how to register for programs they offer. As well, the town staff will be there to share information about our programs we offer, Boards and Committee vacancies, volunteer opportunities, upcoming events; and Town Council was on hand to answer questions about Budget 2024. This event also includes several food trucks, face painter and bagpiper on-site.
- o **Community Engagement Programmer reported:** 159 Blackfalds children have been assisted through the Back-to-School program this year (as of Aug 29) with 99 % positive feedback on the change of delivery.
- o **Community Warmth Fundraiser - September 28th:** Planning is underway, and this year includes a taco bar meal to be provided by Cilantro and Chive. Applying for a liquor license has been quite a process but we have finally received it. Continuing to connect with businesses to request donations for the event's live auction. Diamond Liquor will run a tasting table.
- o **ID Clinic:** 10 participants received a laminated ID that displays their correct name and birthdate. While these IDs are not issued by the government, they are accepted by numerous social service organizations and businesses.

- **Blackfalds Youth Crew:** was offered Thursdays from 12:30-2:00 pm for youth going into grades 4 – 6 and Thursdays from 2:30-4:00 pm for youth going into grades 7 – 12. Other summer programs included Fresh Air Art, Youth Yoga, 5024 Skateboarding and a Self-Care Workshop.
- **Manager Bornn reported** that budget planning for 2024 has been completed for FCSS. She connected with regional FCSS and GOA FCSS Program Consultant regarding mandates and funding allocation allowances. There is continued participation and support of the Youth Action Coalition. Guiding Group TOR discussions.

**9.1** FCSSAA June Board Meeting Highlights – presented for information.

### **APPROVAL OF INFORMATION ITEMS**

**27/23** Member MacLeod moved to accept information item as presented.

**CARRIED UNANIMOUSLY**

### **11 CONFIDENTIAL MATTERS**

None

### **12 ADJOURNMENT**

Chairperson Thomas declared the meeting adjourned at 8:51 pm.

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**Chairperson**  
**Dena Thomas**

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**YYYY / MM / DD**

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**FCSS Manager**  
**Sue Bornn**

Next meeting scheduled for **October 12<sup>th</sup>, 2023**, at 7:00 p.m.

**5.1 DELEGATION**

**MEMO TO: FCSS BOARD**

**FROM: SUE BORNN  
FCSS MANAGER**

**ISSUE: SOCIAL NEEDS ASSESSMENT CONSULTANT FOLLOW UP**

At the September 14<sup>th</sup> FCSS meeting Louise Rellis of Anam Rural Youth Association attended the meeting and presented her concerns with the Draft Social Needs Assessment and the operations of the FCSS team.

FCSS Manager Bornn connected with consultants Tim Moorhouse and Christopher Cameron to share the draft documents inaccuracies as presented by Ms. Rellis.

The consulting team will be joining the board to discuss solutions and go forward options for the draft document.

**TOWN OF BLACKFALDS**  
**REGULAR FCSS MEETING**  
Civic Cultural Centre – 5018 Waghorn Street  
Tayles Meeting Room – Lower Level  
Thursday, October 12<sup>th</sup>, 2023, at 7:00 pm  
**AGENDA**

**7.1 BUSINESS**

**MEMO TO: FCSS BOARD**

**FROM: SUE BORN  
FCSS MANAGER**

**ISSUE: SEPTEMBER DELEGATION DISCUSSION**

At the September 14<sup>th</sup> FCSS meeting Louise Rellis of Anam Rural Youth Association attended the meeting and presented her concerns with the Draft Social Needs Assessment and the operations of the FCSS team.

Further to the discussion with Mr. Moorhouse and Mr. Cameron the Board will discuss how they would like to respond to Ms. Rellis' concerns as presented.

**9.1 INFORMATION**

**MEMO TO: FCSS BOARD**

**FROM: SUE BORN  
FCSS MANAGER**

**ISSUE: FCSS MANAGER UPDATE**

**Volunteer Programmer:**

**September**

- **Seniors Active Programming:**
  - **Drop-In 50+ Walking Club:** FCSS staff facilitates the 50+ Walking Club on Tuesday and Thursdays at the Abbey Centre. During the month of September 36 people participated (including: 11% were Lacombe County residents), 4 dates offered, 57 track admissions were purchased, and the Seniors Plus (75+) admission was utilized 17 times. Participants tracked their distance walked and as a group they walked 2787 laps in September.
  - The Volunteer Programmer continues to work with the Fitness and Aquatics Coordinator/Recreation and Culture Programmer to monitor 50+ active programming registration numbers. Classes being offered 50+ Fit & Functional, 50+ Chair Yoga and 50+ Yoga.
- **Cheemo Club Engagement:** The Volunteer Programmer continues to serve as a liaison between the Cheemo Club and the municipality, helping with their booking requirements and addressing any concerns they may have.
- **Bones of Crows** – FCSS offered the 2 movie showings of Bones of Crows, a featured film told through the eyes of Cree Matriarch Aline Spears as she survives a childhood in Canada’s residential school system:
  - **It’s More Than a Movie** - 23 people attended
  - **Community Showing** - 20 people attended
- **Board/Committee Appointments:** Council will receive information about applicants who’ve applied to serve on a Town Board, Committee or Commission at the October Standing Committee, with appointments taking place at the Annual Organizational Meeting of Council on October 24<sup>th</sup>. This year there’s 17 vacancies with a minimum of 13 needing to be filled, which include:
  - Economic Development & Tourism Advisory Committee (2+ vacancies)
  - Family Community Support Services (up to 4 vacancies, plus 1 Lacombe County resident)
  - Municipal Library Board (up to 2 vacancies)
  - Recreation, Culture & Parks Board (2 vacancies)
  - Policing Committee (4 vacancies and 1 may include a youth between the ages of 16-18 who attend school)
  - Municipal Planning Commission (2 vacancies)

**TOWN OF BLACKFALDS  
REGULAR FCSS MEETING**

Civic Cultural Centre – 5018 Waghorn Street  
Tayles Meeting Room – Lower Level  
Thursday, October 12<sup>th</sup>, 2023, at 7:00 pm

**AGENDA**

- **Community Info Expo** FCSS hosted the event on September 7<sup>th</sup> in conjunction with the Celebrating Diversity Food Truck Festival. The event provided residents an opportunity to meet Blackfalds' community groups, get information about services and learn how to register for programs they offer. Organizations and groups in attendance included:
  - Abbey Centre & FCSS staff,
  - Beyond Food Community Hub,
  - Blackfalds Ag Society,
  - Blackfalds Bulldogs, Foundation and Training Centre,
  - Blackfalds Chamber of Commerce,
  - Blackfalds Fire Department,
  - Blackfalds Miniature Painting Club,
  - Blackfalds Servus Credit Union Public Library,
  - Blackfalds Skating Club,
  - Big Brothers Big Sisters,
  - Bredin,
  - Business Works Central Alberta,
  - Canadian Red Cross,
  - Care of Newcomers,
  - Central AB Sexual Assault Support Centre,
  - Cheemo Club,
  - Community Legal Clinic,
  - Cosmos Community Support Services,
  - Dancer Edge Studio,
  - Frazier's Next Level Coaching,
  - Golden Circle,
  - Inspiring Virtues,
  - Kids Konnection,
  - KidSport Lacombe County,
  - Lionheart Martial Arts,
  - McMan Central - Lacombe Family Resource Network,
  - Optimist Club of Blackfalds,
  - Soroptimist International of Central Alberta,
  - Town of Blackfalds Town Council, and
  - UBAKA
- **Town of Blackfalds volunteers were utilized at the following programs and events:**
  - Sep 22: Culture Days Drive-In Movie 12 volunteers, 29.5 volunteer hours
  - Sep 18: Winter Warmth Fall Fundraiser 4 volunteers, 14.5 volunteer hours

**ONGOING INITIATIVES:**

1. Friendly Caller Program – working on partnership opportunities with the Golden Circle
2. Intergenerational Pen Pal Program – we have 3 residents matched with families and 7 additional families interested in the program.
3. The monthly FCSS **Volunteer Newsletter**
  - a. In September, the newsletter was emailed to 274 contacts with the 'Open Rate' of 53%

**4. Upcoming Volunteer Opportunities:**

- a. Blackfalds Health Professional Attraction & Retention Committee
- b. Monster Bash – October 28
- c. Brunch with Santa – November 25
- d. Snow Angel Program – Winter months

**Community Engagement Programmer:**

**Blackfalds FCSS Facebook Page:**

-Continue to post engaging content about Blackfalds FCSS programs and services, as well as events in the area to keep the community informed and entertained.

**-572 followers**

\*Personal highlight was all of the great engagement for the Drive In Movie over \$2,000 was raised in support of the Back to School Program and the Winter Coats for Kids program.

**Back to School**

**Program totals:**

- **Back to School**

- 165 students received assistance through the Blackfalds FCSS Back to School Program
- 72 unique families participated.

**Taste of Ukraine: Partnership with Beyond Food Community Hub**

**-approx. 100-125 people in attendance**

**Amazing food**

**A great evening of highlighting Ukraine culture and creating a welcoming community: belonging”**

**Other duties:**

-Participated in Community Expo Evening

Participated in Drive in movie

-Bones of Crows

**2023 WINTER WARMTH FALL FUNDRAISER (DESSERT & ARTISAN AUCTION)**

**Thursday, September 28<sup>th</sup>**

**Revenue – \$13,156.00**

- Live Auction \$10,930
- Bar \$376.00
- Online tickets \$510.00
- In office tickets \$540.00
- Social Club tickets \$450.00
- Cornhole game \$170.00

**Expenses – \$**

- AGLC liquor license \$50.00
- Stanchions for Tasting Table \$100.48
- Live band (Violinist Ellie) \$100.00
- Diamond Liquor (Bar Booze) \$226.99
- Decorations etc. \$268.33
- Catering Cilantro & Chive \$

**Youth Programmer:**

**Blackfalds Youth Crew**

Offered Mondays from 3:45 - 5:45pm for youth grades 4 -6 and Tuesdays from 5:00 - 7:00pm for youth grades 7 - 12. The 2023-2024 BYC year began September 12<sup>th</sup>.

- September 11& 12 saw 25 youth in attendance,
- September 18 program was cancelled due to staff illness while September 19 saw 14 youth in attendance, and
- September 25 & 26 saw 33 youth in attendance.

Youth participated in a variety of activities including making slime, craft hedgehogs & hot chocolate, and granola bars with smoothies.

**Child Safe Canada Home Alone Safety** was offered September 5<sup>th</sup> with 15 youth in attendance. The class continues to be offered on a nearly monthly basis throughout the school year for youth grades 4 – 6. The next course is scheduled for October 10<sup>th</sup>.

**Big Brothers Big Sisters Mentoring:** FCSS Youth Programmer is mentoring a young student at one of the Blackfalds community schools. Mentoring takes place once a week for one hour. Mentee and youth programmer are engaged throughout the whole meet time and have developed a solid relationship. Mentoring was put on hold during the Summer and resumed once the 2023-2024 school year started.

**Iron Ridge Elementary Campus (IREC) Information Booth:** FCSS Youth Programmer attended IREC's open house/meet the teacher day. A booth was set up with information about FCSS & TOB activities, events, and subsidized programs. Children, youth, and their parents were engaged throughout the entire evening.

**Iron Ridge Intermediate Campus (IRIC) Information Booth:** FCSS Youth Programmer attended IRIC's open house/family fun night. A booth was set up with information about FCSS & TOB activities, events, and subsidized programs. Children, youth, and their parents were engaged throughout the entire evening.

**Hula Hooping** was the first of four programs offered for Alberta Culture Days during the month of September. Offered September 7, the 1-hour program for grades 4 -6 focused on moving your body and saw 6 youth in attendance.

**Kindness is my Superpower** was the second of four programs offered for Alberta Culture Days during the month of September. Scheduled for September 14, this Expressive Arts program for grades 1 – 4 was cancelled due to instructor illness.

**TOWN OF BLACKFALDS  
 REGULAR FCSS MEETING**

Civic Cultural Centre – 5018 Waghorn Street  
 Tayles Meeting Room – Lower Level  
 Thursday, October 12<sup>th</sup>, 2023, at 7:00 pm

**AGENDA**

**Culture with Care for Newcomers** was third of four programs offered for Alberta Culture Days during the month of September. Scheduled for September 22, this 2.5-hour program for grades 5 – 9 was cancelled due to lack of registration (1 youth registered last minute). The program aimed to promote cultural awareness through activities and learning and was partnered with Care for Newcomers.

**Indigenous Workshop** was fourth of four programs offered for Alberta Culture Days during the month of September. Scheduled for September 28, this 2-hour Inspiring Virtues program for grades 5 – 9 was cancelled due to zero registration. This program aimed to increase Indigenous cultural awareness through activities and learning.

**FCSS Youth Programmer initiatives during the month of September:**

Youth Action Coalition (Guiding Group & Stakeholder group)  
 Programming for homeschooled youth

**Client Tracking Statistics:**

Referrals	Ja n	Fe b	Ma r	Ap r	Ma y	Ju ne	Jul y	Au g	Se pt
FCSS SueB	10	11	5	5	5	10	3	3	6
FCSS Cara	11	18	13	7	13	14	7	5	9
FCSS Jan	5	3	14	23	6	11	1	27	7
FCSS Sierra	11	3	4	13	8	8	7	11	20
Income Tax Return Inquiries	2	3	81	46	13	1	0	1	0
Employment Support	4	3	0	1	4	1	2	0	1
FCSS Event FCSS	0	0	0	2	9	14	0	0	2
Subsidized Programs	2	2	0	1	5	26	0	18	2
Tools for Schools	0	0	0	0	0	0	11	61	1
Winter Wear Christmas Bureau	0	0	0	0	0	0		0	0
Food Bank Low Income Inquiries	6	10	2	7	9	4	8	9	4
Housing	6	2	2	4	2	0	3	3	5
Fax Printing/Photocopying	3	0	1	0	0	0	0	1	1
	23	19	13	16	16	14	8	21	27
	22	23	29	10	9	7	10	12	13

<b>Seniors Assistance Programs</b>	16	12	11	5	3	7	3	7	18
<b>Telephone BBBS</b>	0	0	0	0	4	0	0	0	0
<b>BOLT</b>	0	0	0	0	0	1	0	0	2
<b>Golden Circle General Inquiries</b>	37	24	42	57	58	44	26	29	32
<b>Reaching Home Mental Health Therapist</b>	0	1		1					
<b>Affordability Grant Help</b>	0	3			1				
<b>Number of Clients</b>	16	13	22	20	16	16		21	15
	1	9	0	3	8	2	91	0	1

Job posting updated weekly. Lunchbox emails sent weekly.  
 Vibrant Living 50+ Monthly Newsletter for January  
 - 185 sends with an open rate of 81%

**FCSS Manager Bornn continuing with a variety of initiatives:**

- Continued participation and support of the Youth Action Coalition.
- Ongoing facilitation of the Reaching Home project.
- Started the NACLA Level 2 course Citizen Engagement & Consultation
- Ongoing conversation with Moorhouse & Associates regarding the Social Needs Assessment
- Attended Council to share additional information regarding the FCSS Mandate and allowable grant funding.



## Board Meeting Highlights from September 8, 2023

**PROVINCIAL QUESTION** - Board members discussed the provincial question distributed to members. The question for the September meeting was related to Emergency Social Services. The Directors' Network will discuss the results and compile them in a shareable format.

The next request to the programs for the October board meeting will be to share a success story.

**PROVINCIAL OFFICE UPDATE** - Courtney Rippin Kaufman provided an update.

**Mandate Letter:** The Minister received his mandate letter and is published on alberta.ca. There is a significant focus on housing and ensuring Albertans can access affordable housing.

Other mandate items include aligning activities with the recovery-oriented system of care model, food bank funding, and continuing to support low-income transit programs. There are many intersections with FCSS and we will continue to collaborate with the Association to ensure that FCSS is informed and has the opportunity to provide input into these initiatives where appropriate.

**Homelessness:** In addition to the focus on affordable housing, there is also a large focus on homelessness. Given that homelessness and housing insecurity is one of the prevention priorities in the Accountability Framework, it may be beneficial for the Association and the Province to work together on consistent communication on the role of FCSS in this space.

It's an opportunity to talk about the value of primary and secondary prevention programming and how FCSS can help to build protective factors in individuals, families and communities, as well as helping connect people in need to resources.

**STRATEGIC PLAN** - The board reviewed the strategic plan summary that was presented. The annual summary will be presented in the Annual Report.

**RURAL MUNICIPALITIES of ALBERTA (RMA) REPORT ON FCSS** - The board discussed the report prepared for RMA by the Alberta Centre for Sustainable Rural Communities at the University of Alberta. The FCSSAA will send an acknowledgement and appreciation letter to RMA for the work that was done. FCSSAA participated in an interview with CBC about the report.

**ELECTION OF PRESIDENT, BYLAW CHANGE** - The board discussed the draft changes regarding a bylaw change to 4.3 Election and Appointment of Board Members. A special resolution will be sent out to the membership and presented at the AGM with the proposed changes to the election of the president.

**BUDGET** - The board passed the 2023-24 budget.

**COMMUNICATIONS COMMITTEE** – The communications committee reviewed the RFPs submitted for the Communications and Advocacy project. The committee will be interviewing agencies within the next couple of weeks.

**2023 CONFERENCE** – Conference planning is moving along and most of the sessions have been confirmed. Thank you to the West Central region for their support with planning the 2023 conference. The conference subsidy application process is open until September 29<sup>th</sup>, and applications will be collected online this year. Conference registration will open mid-September.

**DIRECTORS' NETWORK**

The committee is meeting on September 22.

Next FCSSAA Board meeting is October 13, 2023.

**9.3 INFORMATION**

**MEMO TO: FCSS BOARD**

**FROM: SUE BORN  
FCSS MANAGER**

**ISSUE: FCSSAA ANNUAL CONFERENCE**

This year's planning committee, the West Central Region, is excited to announce the **2023 Annual FCSSAA Conference Creating Connections – Building Bridges**. This year we highlight the creation of the vital connections between us that help us build bridges over common issues. These bridges make challenges easier to overcome, allowing us to support and improve the well-being of those in our communities.

This year's event is being held at the Fantasyland Hotel West Edmonton Mall.

**2023 Registration**

Registration for the 2023 conference is now open. There are two types of registration fees for FCSSAA Members and Associate Members:

Basic registration includes conference sessions, Welcome Reception, breakfast and lunch on Thursday and breakfast on Friday.

Full registration includes the above AND a banquet ticket for Thursday evening.

Note: Additional banquet tickets may be purchased for \$55. If you have questions about the registration process, please email [registration@harlowagency.ca](mailto:registration@harlowagency.ca)

**Silent Auction**

Highlighting the talent, skills, and products local to our communities is such a beautiful way of appreciating our diversity.

All members are encouraged to donate an item to this year's Annual Conference to showcase your community and inspire others with what our province has to offer.