

TOWN OF BLACKFALDS
BLACKFALDS & DISTRICT FAMILY & COMMUNITY SUPPORT SERVICES BOARD
Tayles Room, Lower Level, Civic Cultural Center – 5018 Waghorn Street
Thursday, January 11, 2024, at 7:00 p.m.

AGENDA

1. **WELCOME AND CALL TO ORDER**

- 1.1 Welcome & Introductions
 - 1.2 Call to Order
 - 1.3 Approval of Agenda
-

2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement – the Blackfalds FCSS Board acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.
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3. **PRESENTATIONS**

- 3.1 Moorhouse & Associates, Social Needs Assessment Follow Up
-

4. **BUSINESS**

- 4.1 Approval of Minutes from December 14, 2023
 - 4.2 FCSS Managers Update
-

5. **CONFIDENTIAL**

None

6. **ADJOURNMENT**

- 6.1 Next meeting scheduled for February 8th, 2024, at 7pm

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3.1 PRESENTATION

MEMO TO: FCSS BOARD

**FROM: SUE BORNN
FCSS MANAGER**

ISSUE: SOCIAL NEEDS ASSESSMENT FOLLOW UP

The consulting team will be joining the board to discuss the latest updates with the Social Needs Assessment.

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Civic Cultural Center – 5018 Waghorn Street

Thursday, December 14th, 2023 at 7:00 p.m.

MINUTES

MEMBERS PRESENT

Jim Sands	Town of Blackfalds Councillor
Brenda Dennis	Town of Blackfalds Councillor
Dena Thomas	Public at Large, Board Chairperson
Sheila Giffin	Public at Large
Glenda Brown	Public at Large
Jessalyn Parsons	Public at Large
Auralei Agrey	Public at Large
Cliff Soper	County of Lacombe Resident

ATTENDING

Rick Kreklewich	Town of Blackfalds Director of Community Services
Sue Bornn	Town of Blackfalds FCSS Manager
Sue Penner	Town of Blackfalds FCSS Admin Asst

OTHERS ATTENDING

Tim Moorehouse
Moorehouse & Associates

REGRETS

Melissa MacLeod	Public at Large
Annette Bugutsky	Public at Large

WELCOME AND CALL TO ORDER

Dena Thomas welcomed all attending and called the Blackfalds & District Family & Community Support Services Board Meeting to order at 7:02 pm.

Member Giffin moved that the Blackfalds & District Family & Community Support Services Board approve the agenda as presented.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

PRESENTATIONS

Mr. Tim Moorhouse of Moorhouse & Associates made a presentation to the Blackfalds & District Family & Community Support Services Board on the 2022 Social Needs Assessment Follow Up with a review of the information gathered at the Working Sessions.

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Mr. Moorhouse prepared the handout Blackfalds Social Needs Assessment Interviews and Working Session Summaries “What We Heard” Interim Report including a section in the back of comments made during the interview process.

Chairperson Thomas appreciated that it included more information and Mr. Moorhouse stated that the information went deeper. Member Soper said he was pleased to see the document moving forward and would like to see it adopted by Council as soon as possible.

Mr. Moorhouse stated the next step was to update the draft SNA by adding new information and recalculating the math with the final report being presented at the January 11th Blackfalds & District Family & Community Support Services Board Meeting.

BUSINESS

Minutes

Approval of Minutes from November 9, 2023

Member Brown moved That the Blackfalds & District Family & Community Support Services Board recommends that Council adopt the minutes from November 9th, 2023.

CARRIED UNANIMOUSLY

FCSS Orientation

Manager Bornn presented ‘FCSS 101’ from the FCSSAA Conference she attended in November. The agenda included What is FCSS, How FCSS Works, Program Administration, Outcomes Model and Eligible Programs and Services.

2024 Approved Budget

Manager Bornn advised that the Blackfalds & District Family & Community Support Services Board that Council made one amendment to the budget that was provided to the FCSS board. \$10,000 has been moved from the Grants to Organizations budget line to an Administrative budget line for Grants to Organizations.

As the municipality supports FCSS beyond the required 80/20 partnership moving this allocation does not impact the funding agreement in place.

FCSS Managers Report

- Snow Angel Program has received requests from 28 residents with 6 still needing a snow angel.

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- The Winter Wear Program provided 161 children and youth with new winter coats.
- FCSS will receive 50% of Smile Cookie profits from the campaign that ran November 13th – 19th.
- Continue to receive application and screen for the Christmas Bureau. Town of Blackfalds participated in an internal Food Bank drive Challenge “the reindeer” games with great success.
- Youth Night Out was very well attended and well received by the participants – described as contained chaos.
- Hosted a Youth Action Coalition meeting, upcoming plans to bring Guiding Group together to discuss future intentions.
- Blackfalds Healthcare Professionals Attraction & Retention Committee met on November 21.
- Manager Bornn and Member Brown attended the FCSSAA Annual Conference from November 22-24. Sessions included Indigenous Protocol & Land Acknowledgement, Community Grants, and Manager Bornn participated as a panel member in the Value of a Board Session. The conference was great with lots of great value and networking opportunities.

Chairperson Thomas adjourned the the Blackfalds & District Family & Community Support Services Board Meeting at 8:38 p.m.

Dena Thomas, Chair

Sue Penner, Admin Staff

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4.2 BUSINESS

MEMO TO: FCSS BOARD

**FROM: SUE BORNN
FCSS MANAGER**

ISSUE: FCSS MANAGERS REPORT

Volunteer Programmer Update:

- **Seniors Active Programming:**
 - **Drop-In 50+ Walking Club:** FCSS staff facilitates the 50+ Walking Club on Tuesday and Thursdays at the Abbey Centre. During the month of November 59 people participated (including: 10% were Lacombe County residents), 9 dates offered, 178 track admissions were purchased, and the Seniors Plus (75+) admission was utilized 42 times. Participants tracked their distance walked and as a group they walked 9448 laps in November.
 - The Volunteer Programmer is working closely with the Fitness and Aquatics Coordinator and the Recreation and Culture Programmer to monitor participation in our 50+ programming. While the Town of Blackfalds Senior Programming funds 9% of the costs, FCSS is responsible for securing the remaining 91% to ensure our programming remains financially accessible. As a result, it has been determined that we cannot expand our fitness classes to ensure the long-term sustainability of our programming.
 - **It's More Than Just a Movie** (monthly event) – The December event showcasing 'Deck the Halls' was attended by 30 individuals.
- **It's More Than Just a Movie** (monthly event) – The December event showcasing 'Deck the Halls' was attended by 30 individuals.
- **Volunteer Christmas Open House:** On December 4, Blackfalds FCSS hosted a Volunteer Christmas Open House to commemorate International Volunteer Day and express our gratitude to our dedicated volunteers and local community groups. The event featured a drop-in format, allowing attendees to enjoy activities such as sugar cookie decorating, pizza and refreshments, socializing, door prizes and a photo booth. A total of 60 people was in attendance including the Mayor, 3 Councillors, 4 Board Members and 3 FCSS Staff.
- **Town of Blackfalds volunteers were utilized at the following programs and events:**
 - Dec 1: Light Up Blackfalds (2 volunteers, totaling 4 volunteer hours)
 - Dec 16: Town Christmas Party (2 volunteers, totaling 12 volunteer hours)
 - Snow Angel Program
 - 38 volunteers are supporting 23 locations
 - 4 locations on the waitlist
 - 9 volunteers are hoping to be paired with a resident close to their home
- **2023 Volunteer Recap:**
 - 2092 volunteer hours were recorded in 2023
 - 328 volunteer positions were held by Blackfalds residents in support of Town/FCSS initiatives and events.

Future Meetings/Events:

- FCSS February 8, 2024

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ONGOING INITIATIVES:

1. The monthly FCSS **Volunteer Newsletter**
 - a. In December, the newsletter was emailed to 271 contacts with the 'Open Rate' of 45%
2. **Upcoming Volunteer Opportunities:**
 - a. Jim Hurley Free Skate – Sunday's
 - b. Snow Angel Program – Winter months
 - c. Blackfalds Health Professional Attraction & Retention Committee
 - d. Winterfest – February 19

Youth Programmer Update:

Blackfalds Youth Crew

Offered Mondays from 3:45 - 5:45pm for youth grades 4 -6, Tuesdays from 5:00 - 7:00pm for youth grades 7 – 12, and now Thursdays from 1 – 2:30pm for homeschooled youth grades 4 - 9.

- December 4 program was canceled due to staff availability, December 5 saw 14 youth in attendance, December 7 saw 12 youth in attendance,
- December 11 saw 16 youth in attendance, December 12 saw 10 youth in attendance, December 14 saw 12 youth in attendance,
- December 18 saw 14 youth in attendance, and December 19 saw 13 youth in attendance.
- No program December 21, 25, 26, 28 due to Christmas break.

Youth participated in a variety of scheduled activities, including making dog treats, card making, cookie/gingerbread house decorating. Unscheduled activities, such as plasma cars and board games, are available to youth once the scheduled activity has been completed.

Child Safe Canada Home Alone Safety was scheduled for December 8th, seeing 18 of 20 youth in attendance. The class continues to be offered on a near monthly basis throughout the school year for youth grades 4 – 6. The next course is scheduled for January 17th.

Boogie Bounce wrapped up December 21 with a full roster of attendees for the entire 6 week program.

Youth Cooking Club is an Alberta Health Services program geared towards teaching youth about healthy eating, according to the Canada's Food Guide. Youth learn how to cook/bake while staying safe in the kitchen. This 8-week program started October 11th, wrapping up with a make up class December 6th.

Big Brothers Big Sisters Mentoring: FCSS Youth Programmer is mentoring a young student at one of the Blackfalds community schools. Mentoring takes place once a week for one hour. Mentee and youth programmer are engaged throughout the whole meet time and have developed a solid relationship. FCSS Youth Programmer has seen positive change in the mentee regarding school.

FCSS Youth Programmer initiatives during the month of December:

Youth Resource Guide creation for the Youth Action Coalition

Connected with The Robb Nash Project (TRNP) to provide youth with the opportunity to experience TRNP in person

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rivalry between the departments.

600+ items of food donated, \$200.00 in cash donated.



FCSS Administrative Assistant Update:

Referrals	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
FCSS SueB	10	11	5	5	5	10	3	3	6	2	7	4
FCSS Cara	11	18	13	7	13	14	7	5	9	5	9	7
FCSS Jan	5	3	14	23	6	11	1	27	7	4	27	0
FCSS Sierra	11	3	4	13	8	8	7	11	20	7	10	2
Income Tax Return Inquiries	2	3	81	46	13	1	0	1	0	0	1	2
Employment Support	4	3	0	1	4	1	2	0	1	0	3	0
FCSS Event Movie	0	0	0	2	9	14	0	0	2	1	29	6
FCSS Subsidized Programs	2	2	0	1	5	26	0	18	2	5	53	11
Tools for Schools	0	0	0	0	0	0	11	61	1	12	1	0
Winter Wear	0	0	0	0	0	0	0	0	0	42	38	0
Christmas Bureau	0	0	0	0	0	0	0	0	0	0	20	4
Food Bank	6	10	2	7	9	4	8	9	4	7	16	10
Low Income Inquiries	6	2	2	4	2	0	3	3	5	5	1	3
Housing	3	0	1	0	0	0	0	1	1	2	1	0

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Fax	23	19	13	16	16	14	8	21	27	20	16	6
Printing/Photocopying	22	23	29	10	9	7	10	12	13	11	16	14
Seniors Assistance Programs	16	12	11	5	3	7	3	7	18	11	4	1
Telephone	0	0	0	0	4	0	0	0	0	1	0	0
BBBS	0	0	0	0	0	0	0	1	0	0	1	0
BOLT	0	0	0	0	0	1	0	0	2	0	0	0
Golden Circle	3	2	3	5	3	0	2	1	1	0	0	0
General Inquiries	37	24	42	57	58	44	26	29	32	39	47	34
Reaching Home	0	1		1								
Mental Health Therapist							1					
Affordability Grant Help	0	3										
Number of Clients	161	139	220	203	168	162	91	210	151	174	300	104

Job posting updated weekly. Lunchbox emails sent weekly.
 Vibrant Living 50+ Monthly Newsletter for December - 194 sends with an open rate of 71%

FCSS Managers Update:

- Attended the Volunteer Christmas Open House, such a good time appreciating our amazing volunteers!
- Saw many amazing community members as they stopped in the office to donate items, gift cards and monetary donations.
- Hosted a Youth Action Coalition Guiding Group meeting.