

#### APPLICANT INFORMATION

Name of Applicant:		Complete Mailing Address	Address Location of Urban Hens (If different from mailing address)	Number of Hens:
Phone #	Email		Check One:                      Owner                      Tenant*	

*\*If tenant, written consent from the registered property owner(s) authorizing this application for an urban hen license is required to be submitted with this application form.*

#### TEMPORARY CAREGIVER INFORMATION

Name of Applicant:	Complete Mailing Address	Phone #	Email
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#### PLEASE INITIAL ONCE READ:

\_\_\_\_\_ I acknowledge that an urban hen license is for one (1) year, from July 11 until July 10 and that there is no guarantee of renewal for subsequent years.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Personal information provided on this form will be used to facilitate contact, issuance of urban hen licenses, and for monitoring and animal control purposes. The information is collected under the Authority of the *Municipal Government Act* as well as Section 4(c) of the *Protection of Privacy Act* and will be protected under Part 1 of the *Protection of Privacy Act*. As mandated in the *Access to Information Act*, applicant names and the nature of permits issued may be made publicly available. Questions or concerns regarding the collection and/or use of this information may be directed to the Information Governance Coordinator at [access@blackfalds.ca](mailto:access@blackfalds.ca) or by phone at 403.885.6370.0

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#### FOR OFFICE USE ONLY

Date received:

License No.:

#### IMPORTANT NOTES

All Urban Hen License Applications must be submitted with the following information, to the satisfaction of the Town of Blackfalds:

- \$70.00 Urban Hen License Fee
- Site plan that includes the proposed location and dimensions of the coop and outdoor enclosure, and the proposed setbacks from the coop and outdoor enclosure from the side and rear property lines
- Copy of the Premises Identification (PID) Number associated with the location of the proposed urban hens
- Copy of the Certificate of Title for the property subject to the urban hen license (within 30 days of application submission)

#### TERMS AND CONDITIONS

##### Number of Hens and Coop Requirements

- Size of brood is limited to a maximum of four (4).
- All coops and outdoor enclosures must be fully located within the side or rear yard of the property.
- Each hen must have a minimum of 0.37 m<sup>2</sup> (4.0 ft<sup>2</sup>) of interior floor area within the coop with a maximum coop size of 10.0 m<sup>2</sup> in floor area and at least 0.92 m<sup>2</sup> (9.9 ft<sup>2</sup>) of outdoor enclosure.
- At least one (1) nest box per coop and one (1) perch per hen that is at least 15 cm long must be provided at all times.
- All hens must be fully contained within the coop and outdoor enclosure at all times.
- The coop must always be maintained in good repair and sanitary condition, and free from vermin and noxious or offensive smells and substances.
- The coop must be constructed and maintained to prevent rodents from harbouring underneath or within it or within its walls, and to prevent entrance from any other animal.
- Food and water containers must be kept within a coop at all times.
- The coop is to remain secured from sunset to sunrise.

##### Animal Welfare

- All hens must be provided with food, water (unfrozen), shelter, light, ventilation, care, and opportunities for essential behaviours such

as scratching, dust-bathing, and roosting to ensure they remain in good health.

- All feed must be stored within a fully enclosed container.
- All hen owners must follow biosecurity procedures recommended by the Canadian Food Inspection Agency to reduce potential for disease outbreak.
- Urban hens are for personal use only and hen owners must not:
  - Sell eggs, manure, meat or other products derived from hens;
  - Slaughter a hen on the property;
  - Dispose of a hen except for delivering it to a farm, abattoir, veterinarian or other operation that is lawfully permitted to dispose of hens; or
- Keep a hen in a cage, kennel, or any shelter other than a coop.

##### Waste & Disposal

- All leftover feed, trash, and manure must be removed in a timely manner.
- Manure must be stored within a fully enclosed container, and store no more than 3 cubic feet of manure at a time.
- All manure not used for composting or fertilizing must be removed and disposed of in accordance with Town Bylaws.

##### Conditions

- Registration of all hens with the provincial Premise Identification (PID) Program must be retained throughout the duration of the license.