



Town of Blackfalds Library Board
Board Meeting Agenda

DATE: May 5, 2026

Attendees: Marina Appel, Aaron Hoyte, Brenda Dennis, Glyn Evans, Richard Poole, Ray Olfert, Vincent Wolfe, Starr Sinclair, Peter

Gomes, Nicole Rice, Glenda Brown

Regrets:

Land Acknowledgment

In the spirit of Truth and Reconciliation, the Town of Blackfalds acknowledges that we are on Treaty 6 territory, the ancestral lands of Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, Inuit, and non-status peoples whose footsteps have marked these lands since time immemorial.

We recognize the inherent relationships Indigenous communities have with this land and its creatures and commit to supporting reconciliation and healing. We honour the resilience, culture, and contributions of Indigenous peoples, past and present.

As we gather, we pledge to listen, learn, and take meaningful action toward a future based on mutual respect and understanding as we continue on our journey of truth and healing. We recognize that reconciliation is not a single act but a lifelong journey—one that requires accountability, humility, and the centering of Indigenous voices.

1. Acceptance of Agenda items

2. Acceptance of the Consented Agenda

- 2.1 Minutes of the April, 2026 Board meeting
- 2.2 Administrator's update –
- 2.3 Programmers' updates –
- 2.4 Statistics for January 2026
- 2.5 Plan of Service –
- 2.6 Bylaw –
- 2.7 Emergency Planning

3 Old Business

3.1 Proposed Revenue 2026- Due to changes in staffing, and a surplus from 2024, the Library currently has an overage of about \$65, 000. With the depletion of the Library reserves to only \$5,000, the Library Administrator has created a revenue budget in which \$47, 442.16 dollars would be separated into the Library's four reserve funds. \$23, 955 of the surplus would be placed in the operational budget to support the staffing of a Assistant Manager at the Library

3.1.2 Proposed Expenses 2026- Based on the Revenue and the Administrator's staff pay projections, the Library could bring in a part-time Assistant Manager to provide coverage for the Administrator in emergencies, help with the supervision of other part-time staff, provide support during board meetings, help with staff training, and help to manage the library more

effectively. This inclusion of a part-time Assistant manager would not require any cuts to the other budgets to maintain.

3.1.3 Proposed Revenue 2027- In 2027, the Library will not have the \$20, 000 dollar surplus to cover the cost of bringing in an assistant manager. The projected revenue from our local appropriation remains at a 1% increase from 2026, which is the Library's normal increase.

3.1.4 Proposed Expenses 2027- Cuts will have to be made to ensure this position is viable unless the Library Board is willing to use part of a reserve fund to ensure that the budget amounts remain the same. The majority of the funds that will be cut come from the programming supplies line. The Friends of the Library, however, have committed \$5,000 dollars to programming supplies funding from their casino revenue, and the next casino will take place in 2028, giving the Library another chance to use the revenue in the 2028 programming supplies budget.

3.1.5 Assistant Manager Position: This document provides a rough outline of the Assistant Manager's duties and responsibilities.

3.2 Anonymous Correspondence to the Library Board: After rejecting the Alberta independence group's request for permission to have a petition station in the library, the library received a letter complaining about the LGTBQ2S+ flag in the library. The letter appears to be tied to the rejection of the petitioner as the writing is similar in style to the email the board received from the petitioning group's representative, and because that same representative was witnessed taking pictures of a rainbow in the library's spring reading display.

3.2.1 Administrator's Report on the LGTBQ2S+ Flag in the Library: The Administrator will provide a history on the LGTBQ2s+ flag in this document.

4 New Business

4.1 Acceptance of Income Statement, Budget Update & Direct Bill Payments for January 2026

4.2 Treasurer's Report

4.3 Policies for Board Review: Library Code of Conduct for Patrons, Library Space Usage and Room Rentals, Hours of Operation, POPA.

4.4 Library Board Stance on Bill 28: Libraries across Alberta are raising concerns about the effects of Bill 28 on library budgets, space allocations, staffing pressures, collection development, collection access, and the future of Albertan Libraries. CAP (the Coalition of Alberta Public Libraries) is asking library boards to create a public statement against the new Bill, and they are encouraging library boards to ask their municipalities to stand against it as well.

5. Policies

- Next policy to be reviewed: Collection Development

6. Round Table Discussion

7. Adjournment

Next Board Meeting is June 2, 2026 at 6:30pm

Regrets: