



## Request for Proposal

Protective Netting Around Jumbotron at Eagle Builders Centre  
March 6, 2026

Town of Blackfalds  
Box 220  
Blackfalds, AB T0M 0J0

**BLACKFALDS**  
ALBERTA

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## 1.0 INTRODUCTION

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The recently constructed Eagle Builders Centre is a 1,400 seat arena built by the Town of Blackfalds in 2021. The facility is home to the Blackfalds Bulldogs Jr. A team as well as local minor sports associations and will be a popular venue for events such as concerts, bull riding, trade shows, etc. Unfortunately, the Jumbotron is susceptible to being hit by pucks and balls, primarily lacrosse balls.

## 2.0 BACKGROUND

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Blackfalds is one of Canada's youngest and fastest growing communities; with a population of 11, 415 (2024 census). Ideally situated in Central Alberta, midway between Alberta's two largest urban centres, Blackfalds retains the feel and security of a small-town while being only a short drive from urban amenities of post-secondary education, regional scale shopping outlets and entertainment. Outstanding recreational opportunities, a robust and diversified economy and affordable land and housing are among the factors contributing to our thriving, successful, and dynamic community.

As the population of Blackfalds increases, the expectations of the community for businesses, products, and services also increase, resulting in the need for updated and current goals and strategies as well as long range capital and operating planning to address infrastructure planning and operating results.

## 3.0 OPPORTUNITY

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The Town of Blackfalds is requesting proposals to supply and install protective netting as per the specs provided to protect the Jumbotron. (Appendix A).

## 4.0 OBJECTIVE

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The primary objective of this RFP is to seek qualified contractors to provide a protective barrier around the Jumbotron within the Eagle Builders Centre arena.

## 5.0 GENERAL INSTRUCTIONS TO PROPONENTS

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Proposals specifically marked:

**“Protective Netting Around Jumbotron at Eagle Builders Centre”**

Shall be received by the following:

Mr. Brent McAuley  
Town of Blackfalds – Eagle Builders Centre

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5302 Broadway Avenue, Box 220  
Blackfalds, AB T0M 0J0

Proposals shall include the following information:

- 5.1 All proposals shall use the enclosed Proposal Form for submitting their proposal total price (**Appendix 'B'**).
- 5.2 Qualifications to provide the proposed services.
- 5.3 List of previous work completed that relates to the scope of this proposal.

Proposal Submittal: One copy of the sealed proposal clearly marked as above.

**PROPOSALS WILL BE ACCEPTED UNTIL 2:00 PM, MARCH 20<sup>th</sup>, 2026.**

Late or faxed proposals will not be accepted. Proposals must be presented in sealed, clearly marked packages.

## **6.0 WORK REQUIREMENTS**

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- 6.1 Contactor must leave the area, once the works is completed, in a clean and tidy condition.
- 6.2 All work shall be done during normal work hours, Monday through Friday, 7:00 a.m. to 7:00 p.m. The Contactor shall notify the Town representative, in writing, for approval when they want to work beyond normal works hours; this shall not be considered authorization to be paid any overtime outside of the lump sum contract.
- 6.3 The Contactor shall have a competent foreman in charge of the work crew at all times. Contactor's Foreman will be able to communicate effectively with both Town personnel and the work crew.
- 6.4 The Contactor shall protect all Facility structures, equipment, etc. against damage. Anything damaged by the Contactor's operations shall be repaired or replaced at the Contactor's expense.
- 6.5 The Contactor shall comply with all applicable Municipal, Provincial and Federal regulations, including environmental and safety requirements while working on Town property.

## **7.0 SITE INFORMATION**

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Proponents can request information related to the arena by contacting the following Town contact:

Mr. Brent McAuley  
T: 403.885.6363

[bmcauley@blackfalds.ca](mailto:bmcauley@blackfalds.ca)

Each Proponent is solely responsible for ensuring that it has all information necessary to prepare its proposal and for independently verifying and informing itself with respect to any terms or conditions that may affect this proposal. All inquiries related to the RFP shall be directed to Mr. Brent McAuley through the contact information indicated above.

## 8.0 SCHEDULE

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- Request for Proposal packages disseminated: **March 6, 2026**
- Closing date for receipt of proposal packages: **March 20, 2026, 2:00 PM**
- Recommendation for award: **March 23, 2026**
- Work completed: **May 20, 2026**

## 9.0 EVALUATION CRITERIA

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The evaluation process will involve both qualitative and quantitative elements. All proposals presented will be evaluated in the context of the overall value that they provide to the Town of Blackfalds. While cost is a significant part of the evaluation criteria, it will not be the sole determinant. Proposals will be reviewed by a team of Administrative personnel.

## 10.0 NEGOTIATION

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The Town of Blackfalds reserves the right to negotiate with any or all proponents including those proponents that have submitted a proposal that does not fully comply, either in material or non-material ways, with the RFP requirements.

## 11.0 ACCEPTANCE OF PROPOSALS

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The Town of Blackfalds will have specific interest in proposals from contractors that best demonstrate the qualifications, abilities, experience, and resources to provide the services as outlined.

The Town of Blackfalds reserves the right to reject any or all Proposals or to accept the proposal deemed most favorable to the Municipality. All proposals must be signed by a principal of the responding company.

Following the evaluation of the submitted proposals, the Town of Blackfalds will consider entering into an agreement with the proponent that has been determined to have the ability to best meet the needs and expectations and offers the best overall content and

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value. Although the intended outcome is to enter into an agreement with a selected proponent, the solicitation of proposals does not in any way commit the Town of Blackfalds to accept any proposal or enter into a formal agreement with any proponent.

The submission of a proposal does not constitute a legally binding agreement between the Town of Blackfalds and any proponent. It is part of an overall selection process intended to enable the Town to select a proponent to fulfill the items indicated in this RFP. The objective of this RFP process is to identify those proponents who offer the best delivery of service and value and demonstrate the highest degree of capability for providing the services outlined herein.

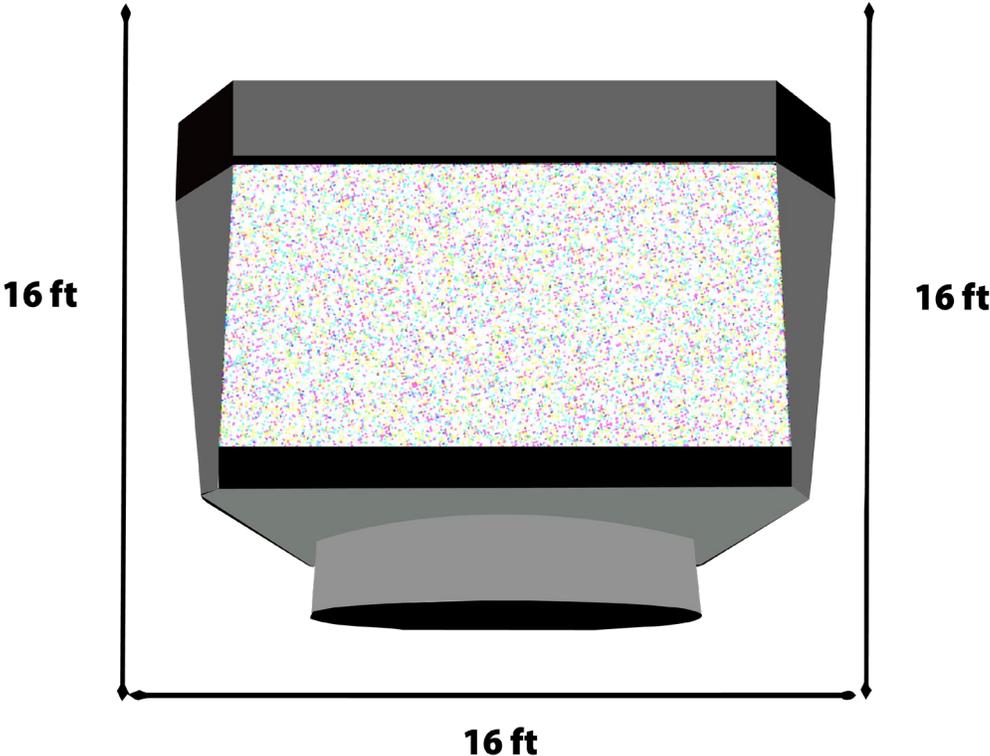
**APPENDIX 'A'**

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**Jumbotron Dimensions and Protective Netting Requirements**

**Size**

- 16 Feet cube structure with open top, containing netting on 4 sides plus netting underneath.
- Constructed from transparent mesh that minimally obstructs visibility on the jumbotron
- Designed for quick and repeated setup and takedown throughout the year
- Capable of being disassembled into smaller components for compact storage



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**APPENDIX 'B'**

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**PROPOSAL SUBMITTAL FORM**

**Protective Netting Around Jumbotron at Eagle Builders Centre**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Proposal Pricing:

**OPTION A**

**I hereby propose to supply and install protective netting around the Jumbotron in Arena 1 at the Eagle Builders Centre for a total price of \$ \_\_\_\_\_ (not including GST)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm

## APPENDIX 'C'

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### INSURANCE REQUIREMENTS & WCB

#### INSURANCE REQUIREMENTS

By signing and submitting a proposal under this solicitation, the Proponent certifies that if awarded the contract, it will have the following coverage within five days of the award of the contract and prior to commencing work on Town property. The Proponent further certifies that they will maintain this insurance coverage during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Alberta by the province of Alberta.

#### REQUIRED COVERAGE AND LIMITS

Workers' Compensation Coverage is compulsory for employers of three or more employees, to include the employer. Contractors who fail to notify the WCB of increases in the number of employees that change their workers' compensation requirements under the WCB during the course of the contract shall be in noncompliance with the contract.

Employers' Liability: \$100,000/\$500,000/\$100,000

Commercial General Liability: \$1,000,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The Town of Blackfalds must be named as an additional insured and so endorsed on the policy.

Business Automobile Liability (including owned, non-owned and hired vehicle coverage):  
Combined Single Limit -\$1,000,000 per occurrence.

NOTE: Contractual Liability covers the following indemnity agreement:

"The Contractor agrees to indemnify, defend and hold harmless the Town of Blackfalds, its officers, agents and employees from any claims, damages, suits, actions, liabilities and costs of any kind or nature, including attorneys' fees, arising from or caused by the provision of any services, the failure to provide any services or the use of any services or materials furnished (or made available) by the successful Vendor, provided that such liability is not attributable to the Town's sole negligence."

#### PROPONENT'S STATEMENT

I/we understand the Insurance requirements of these specifications and will comply in full if awarded this contract.

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SIGNATURE

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DATE

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FIRM

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